

# Summary of Master Plan 2011-12

Action Item #1: Ensure that Essential School Wide Learning Results (ESLR's) continue to be an integral part of the assessment and reporting programme. (WASC Critical Area #2, April 09)

Action Item #2: Continue the induction/orientation process developed in 2010 to help assure new parents have a clear understanding of the school's PYP program and related student progress, assessment and reporting. (WASC "emerging area in need of focus" WASC, Emerging Area for Focus, April 09)

Action Item #3: Ensure the implementation of the Critical Thinking Skills component of the curriculum, developed and agreed to in 2010.

Action item #4: Implement the use the Data Decision Driven Making (D3M) protocol when looking at data on student achievement.

Action Item #5: Continue to ensure single subject classes are authentically linked to the UOI. (PYP C2. 1 – '08)

Action Item #6: Ensure that Bahasa Indonesian becomes visually pervasive throughout the school and in the homeroom classes. (PYP B5 –'08)

Action Item #7: Develop IEP's for all ESL students and track progress on a Quarterly basis. (ISA 2010-11)

Action Item #8: Create development plans for all students who were below the mean on the 2010-11 ISA, with the target of improving their scores on the 2011-12 ISA. (ISA 2010-11)

Action Item #9: Ensure that learning outcomes from Scope and Sequence documents are included on PYP planners.

Action Item #10: Ensure that learning outcomes from Scope and Sequence documents are included in the reporting procedure.

Action Item #11: Ensure the implementation of newly adopted school-wide agreements on data collection and analysis.

Action Item #12: Review the Writing programme in all grades, based on 10-11 ISA results. The target is **to improve the scores in 11-12**.

Action Item #13: Ensure collaborative UOI Planning between homeroom teachers/PYP Coordinator/and specialists.

Action Item #14: Ensure that all staff are trained in the proper implementation of First Steps.

Action Item #15: Complete the Language Policy from the work done in 2010-11

Action Item #16: Ensure the development of a curriculum map for Year B on the Programme of Inquiry, inclusive of outcomes from Scope and Sequence documents.

Action Item #17: Ensure that all staff have level 1 PYP training, before the PYP Evaluation in March 2012.

Action Item #28: Complete the school-wide expectations regarding the purpose and format of portfolios. (PYP C4.3, May 08)

Action Item #19: Complete the development of the Outdoor Education Risk Management policy.

Action Item #20: Adopt a Scope and Sequence document for the Arts.

Action Item #21: Adopt a Scope and Sequence document for Physical Education.

Action Item #22: Ensure that all new members of staff are “socialized” in the following: PTFI Intranet (MIS, requisitions, leave requests, reimbursements, COBUS, etc..) MZIS staff evaluation system, Performance Management system and their requirements, “culture” of the school, culture of the community, and expectations of teachers in the MZIS community.

Action Item #23: Ensure continued training of staff in the delivery of Investigations and/or Connected Math

Action Item #24: Ensure there are opportunities for students to be part of the wider community.

Action Item #25: Continue to link with YPJ for activities and interactions.

Action Item #26: Conduct regular parent workshops to assist their understanding of the PYP curriculum.

Action Item #27: Conduct Quarterly Parent workshops to assist their understanding of the overall academic programme (Math Investigations, Connected Math, First Steps, SEPUP, Middle School curriculum, etc....)

Action Item #28: Increase the rate of return on the 2011-12 Parent Opinion Survey, to levels of 09-10 or higher. (09-10; 70/120 or 58%) (10-11; 47/105 or 44%) Send survey in March rather than in April.

Action Item #29: Ensure that parents continue to feel welcome when they visit the school. (Results from Parent Opinion Survey 09-10; 91% and 10-11; 95%)

Action Item #30: Ensure that parents are clear on the school's procedures for resolving complaints. Try to decrease the # of Parents selecting SD and D on the Parent Survey. 10-11 results were 18% SD and D.

Action Item #31: Focus on all curricular and co-curricular programmes offered by the school with an attempt to reduce the percentage of parents responding “poor” and “average” to less than 20%, on the 2011-12 parent opinion survey.

Action Item #32: Ensure that parents understand the guidelines and expectations of homework given by the school at all levels.